



**Blakedown CE Primary School
Governing Body**

Terms of Reference for the Strategy Group

To take a strategic and co-ordinating role to increase the effectiveness of the work of the governing body as a whole

General

- To meet on a monthly basis to agree the work of the governing body and its committees
- To agree the programme of work and calendar of meetings for the governing body and its committees for the school year, based on known cycles of school improvement, financial management, staffing issues and communicating with parents
- To monitor the progress of work being undertaken by committees and individuals
- To establish and keep under review a protocol of the governing body
- To establish and keep under review arrangements for governors' visits to school
- To oversee arrangements for governor involvement in formulating and monitoring the School Improvement Plan and School Development Plan
- To make recommendations to the governing body to establish exceptional working arrangements where particular circumstance arise e.g. working groups to oversee a building project or to oversee an OfSTED inspection
- To be available and respond to matters of particular difficulty, sensitivity or emergency and offer advice to the Headteacher (including immediate staffing issues), discuss and make decisions on behalf of the governing body; and to report back to FGB re: any decisions made. Bearing in mind any declarations of interests.
- To undertake tasks delegated to them by the governing body
- Any decisions to be brought back to the full governing body or the appropriate committee for final approval

Membership of the Strategy Team

Quorum	Minimum of 3 governors (of which 2 should not be staff members)
Chair of Governors	Freda Griffiths
Headteacher	Helen Beckford-Bond
Chair of Resources	
Chair of Learning & Development	Richard Thomas



Governor	
Clerk	Hannah Coleman
Approved by Governing Body on	6 th July 2022
Review Date	Summer Term 2023