

Blakedown C of E Primary School Parent Teacher Association

Minutes of AGM Meeting held on Tuesday 18th September 2018

Present	Apologies
Helen Beckford-Bond (HB)	Becky Hanson (BH)
Aimee Nash (AN)	Jacqui Ure (JU)
Tracy Lowe (TL)	Jo Howell (JH)
Sophie Chadd (SC)	Sarah Clarke (SCL)
Sarah Pryce (SP)	Louise Perrins (LP)
Jen Davis (JD)	Louisa Cadwallader (LC)
Lorna Perkin-Ball (LPB)	Amy Raduch (AR)
Natasha Foster (NF)	Jemma Sherwood (JS)
Kelly Kitto (KK)	
Gemma Moore (GM)	
Michelle Bates (MB)	
Richard Thomas (RT)	
Ruth Scattergood (RS)	
Becky Boneham (BB)	
Rhiannon Hopcroft (RH)	
Natalie Shipley (NS)	
Jennie Praternoster (JP)	
Karen Lindley (KL)	

The meeting was chaired by Tracy Lowe.

1. TL opened the meeting and welcomed everyone. It was good to see some new faces and to have a well-attended meeting.
2. Apologies were received.

3. The minutes of the last meeting held were circulated and approved as a true representation of the meeting.
4. The chair report was read out by TL, this will be circulated on parent mail and posted on the PTA notice board.
5. Voting in of the PTA committee 2017-2018
 - Jenny Davis and Lorna Perkin-Ball – Joint Chair – nominated by TL seconded by SP
 - Rhiannon Hopcroft – Treasurer – Nominated by SC seconded by KK
 - Becky Boneham – Secretary – Nominated by KL seconded by JD

6. Matters Arising

a) Blakedown Bash Movies

- 22nd September 7pm
- 107 tickets sold
- No auction or raffle this year – golden envelopes instead - £20 per envelope guaranteed a prize.
- Food to be served at 8pm
- 11.45 finish
- Could people please help tidy up at the end of the event.

b) Spooky Family Disco

- Saturday 3rd November at the parish room
- Ticket price agreed to be set at £2,50 per person or £10 for a family ticket.
- All children should be accompanied by an adult
- Fancy dress
- Volunteers needed to man the games – a rota will be done to ensure people are not on these for too long
- This event made £700 last year
- Christian Raduch has kindly offered to do the music again
- Volunteers needed to do Glitter tattoos – Natasha to ask Evie.
- KL and SP volunteered to help at this event.
- SC to provide posters for this.

c) Film Night

- The possibility of a Greatest Showmen Movie night at the school was discussed
- Natalie will investigate the cost of a yearly licence to show films

- Look at starting to run these in January
- This would run straight after school
- HB proposed Wednesdays would be best when looking at dates to hold this event.

d) Provisional Diary Of events

- Christmas Market will be held on Friday 30th November at 5.30pm a group will be formed to organise this event – JP volunteered to join this group.
- Breakfast with Santa to be held on Saturday 1st December with Bingo for KS2. Mike Skitt is the head Elf this year and will send out details of the first elf meeting soon. They need to consider ratios of adults to kids and DBS checks.
- JD and LPB to meet and decide on a diary of events for the year
- It was suggested that we utilise the PTA section of the school website for advertising events and putting agenda and minutes etc.

e) Spending of School Funds

- HB raised how the reading service level agreement scheme has doubled in cost and would now be £5200 per year, JD suggested looking at Peter's books.
- Osborne books lady will also be calling JD to discuss fund raising ideas for the school.
- It was agreed that we will start to post announcements on Facebook when items are required to see if anyone can donate freeing up the PTA funds for other things.
- The Agenda will also have 'Items Required' as a standing point of discussion for each meeting.
- HB stated that there might be an option to buy books from the current scheme if they have to fold.
- Forest School was proposed as the big project to raise funds for this year, HB to put a list together of costs involved.
- A vote was made regarding the provision of £5 per child for a school trip, the vote was made against continuation off this funding as parents are happy to pay for the trips and the monies could be put to better use for school resources.
- HB will confirm lists of books required for school topics in advance so that we can put a shout out on facebook etc to see if people can donate or lend these to the school for the duration of the topic.

f) Spending of School Funds

- TL thanked all who have helped over the last 4 years and to all the committee members for helping raise as much as we have.
- Special thanks to Tracy and Natasha for all their hard work.

7. Treasurer's Report

Accounts have been completed, these will be posted on the notice board.

RH to audit these this year

TL proposed a meeting of the new and old committee to do a hand over.

8. A.O.B.

- GDPR – some parents have indicated that they do not wish to receive PTA information via parentmail, this makes it harder for school staff sending things out so going forward a representative for each year group will send out PTA stuff:
 - Ruth Scattergood – Reception
 - Sarah Pryce – Year 1
 - Karen Lindley – Year 2
 - Sophie Chadd – Year 3
 - TBC – Year 4
 - TBC – Year 5 and 6

If anyone would like to represent years 4, 5 and 6 please let us know.

Could all reps provide Becky Boneham with a email address for sending out PTA notifications.

- TL has gone through the facebook friends list and removed anyone she knows whose kids no longer attend the school.
- Suggested that all PTA committee members get DBS checks also a first aider is required for all events.
- HB requested help at the new parents open days 15th October 1.15 and Tuesday 6th November in the morning to serve tea and coffee, MB volunteered to help – any other volunteers please let us know.

7. Date and time of next meeting

Tuesday 23rd October 7pm at the school.