

## **Blakedown C of E Primary School Parent Teacher Association**

### **Minutes of AGM Meeting held on Tuesday 23<sup>rd</sup> October 2018**

Present	Apologies
Helen Beckford-Bond (HB)	Kelly Kitto (KK)
Aimee Nash (AN)	Lucy Britton (LB)
Rhiannon Hopcroft (RH)	Louise Perrins (LP)
Sarah Pryce (SP)	
Becky Boneham (BB)	
Sophie Chad (SC)	
Lorna Perkin-Ball (LPB)	
Jen Davis (JD)	
Gemma Moore (GM)	
Natasha Foster (NF)	
Tracy Lowe (TL)	
Karen Lindley (KL)	
Jenni Praternoster (JP)	

The meeting was chaired by Jen Davis and Lorna Perkin-Ball.

1. LPB opened the meeting and welcomed everyone.
2. Apologies were received.
3. The minutes of the last meeting held were circulated and approved as a true representation of the meeting.

#### **4. Matters Arising**

##### **a) Bags to School**

- Friday 18<sup>th</sup> January & Friday 12<sup>th</sup> July
- JU will organise for bags to come out in children's school bags
- JU, BB and KL to sort bags on the day
- A reminder for people donating, Bags to School do not take any duvets and blankets or pillows, rugs, bath mats etc or any school uniform with or without logo.

##### **b) Spooky Family Disco**

- Volunteers needed to man games and bar – will rotate volunteers to ensure they are not on one game for too long.
- Sweets to be sold at bar with drinks
- LPB applied for drinks licence
- JD ordered drinks for bar
- Still waiting on sweets donations from Morrisons, Sainsburys and Tesco.
- JD to do price list
- JD to organise prizes for games
- EF to do glitter tattoos
- BB, GM, RH, KK, SC, LPB, JD all volunteers so far to help set up.
- LPB to organize raffle prizes
- LPB, RH and JD making/providing games.

##### **c) New Parents 6<sup>th</sup> November**

- Sue Cull volunteered to do teas and coffees for new parents visiting the school, need one more volunteer.

##### **d) Christmas Market**

- Friday 30<sup>th</sup> November 5.30-7.30pm
- Possibly to use outside space this year due to restricted space last year. Will investigate hire/sourcing a marquee.

- Matt Boneham to provide some outside lighting.
- JD to speak to Crumbs for help with evening food. School kitchen have heaters for food. Possible donations also from Papa John's Pizza, Warburtons and Morrisons.
- Mulled wine to be on sale

### **Stalls discussed or possible stalls**

- Body Shop - Denise
- Knitted stall – DL Mum
- Osborne Books - Sarah
- Bake off
- Mum's presents
- Glitter tattoos - EF
- Post box- Letter to Santa
- Elf game
- Find Santa or Pin the Nose on Olaf
- 11 external stalls confirmed

### **e) Breakfast with Santa and KS2 Bingo**

- First meeting 24<sup>th</sup> October.
- NF to organise a Santa
- £5 per child
- Mike Skitt - Head Elf

### **f) Christmas Performance**

Tea and Coffee Volunteers

- Grandparents Performance Monday 17<sup>th</sup> December 2-3pm  
SP, RH, JP
- Tuesday 18<sup>th</sup> December 10-11am Performance  
GM, KS and Mum
- Thursday 20<sup>th</sup> December Performance  
LPB, JD, KL

### **g) Additional Funding**

- Literacy and Forest School main current focuses
- JD in process of applying for donations to Amazon Smile, Wilko, Tesco's Bags of Help
- Other possible charities to explore are National Lottery and Sainsbury's Charitable Trust
- Blakemore foundation have donated £30 Christmas hamper
- JD looking into Helen Mackaness Charitable Trust for musical equipment, to discuss with Mrs Marshall
- HB to speak to Peter's Books. PTA have agreed £3000 will go towards books.
- £100 funding stream for Grants4Schools – voted on and passed.
- Forest School – AN to get quotes for extending Forest School to the whole school. Norman Dawson's Trust discussed as possibility to apply for funding. Amount required will be roughly between £6,000-£10,000. PTA's aim is £5000 to go towards Forest School over the academic year. Amounts to be phased in according to what school require. AN to look at what items they prioritize.

### **h) Film Night**

- Film licence required for this at cost, to be investigated.

### **i) Single Central Record**

- DBS checks to be done vis HB. BB and RH to organise their DBS checks.

## **5. Treasurer's Report**

Bash profit - £2439.18

Current balance to date - £4531.74

## **6. Any Other Business**

- Children's Christmas cards and mugs – new company, now do calendars and Christmas labels, £1/item goes back to the school.
- Quiz date - Friday 8<sup>th</sup> March 2019
- Mini Bolt – TL and JH will continue to organise the races.
- Year 5/6 rep to be confirmed.

Special thanks to;

Karina Sheffield, Tracy Lowe, Natasha Foster and Jo Hewitt for organising The Bash.

Becky Boneham and Michelle Bates for New Parents teas and coffees.

## **7. Date and time of next meeting**

Wednesday 16<sup>th</sup> January 7pm at the school.