

PTA Minutes

AGM 4/10/22

- Present – Helen Beckford Bond, Jen Davis, Hannah Checketts, Summer Corbett, Suzie Turner, Amy Raduch, Chris Johnson, Alice Ward
- Apologies – Lucy Brittain, Jo Howell
- Welcome and Introduction
- Approval of minutes from last meeting
- Chairmans Annual Report
 - o Description of our aim and importance of fundraising money for the school
 - o £6980.98 total raised (previously year £4274.17)
 - o Thanked committee
 - o Events included - Festive fair, online raffles, pop up café, Krispy Kreme and ice cream Fridays and cake sales (including Jubilee and Ukraine cake sales)
 - o Events cancelled – online quiz & mini bolt due to low numbers
 - o New platform 'PTA Events' online sales
 - o Return of the BASH at the Golf Club – fab evening
 - o Second hand uniform sales
 - o Thanks to the whole school community for supporting the PTA and importance of all contributions no matter how small

The full report will be available to read online and on the noticeboard.

- Treasurers Report
 - o HC only had access to the bank account since July 2022 due to lots of delays with the bank
 - o Generated income from different avenues
 - o Little expenditure
 - o PTA Events platform & Sum Up being newly used (NB fees for these platforms)
 - o Profitable events included BASH, Festive Fair, Christmas Raffle, Jubilee Cake Sales, Discos
 - o Total income £12,520.15 into bank account
 - o Total profits £6980.98
 - o Expenditures
 - £4810.44 subscriptions (including KPOW, TT rockstars, spag.com, maths.co.uk, mymaths, snap science, bug club, library service
 - Ukraine appeal £432.83
 - Parent kind, Disney plus subscription, contributions to Y6 hoodies.
 - o Opening financial year 2022/2023 – Bank Balance = £7142.18

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- Election of new committee:
 - All committee stood down – JD, HC, JH, ST
 - New Committee Roles – Chair, Co-chair, Treasurer and Secretary
 - Chair – Jen Davis (Nominated by ST, Seconded by HC)
 - Co-chair – Summer Corbett (Nominated by JD, seconded by AW)
 - Interim Treasurer – Hannah Checketts until new treasurer found (Nominated by AR and seconded by HBB)
 - Secretary – Jo Howell (Nominated by SC, seconded by CJ)
- Other roles to be discussed at later event
 - Uniform coordinator
 - Lottery organiser
 - Grants Secretary
- Year Reps
 - Reception – Laura Preston
 - Y1 - Caroline Hough
 - Y2 - Beth Smith
 - Y3 - Lucy Brittain
 - Y4 - Ruth Scattergood
 - Y5 - Sarah Pryce
 - Y6 - Kaz Lindley
- No special business
- No matters arising
- AGM close

PTA Meeting

- Minutes approved from last meeting
- Treasurers update
 - Current balance: £7831.55
 - Summer raffle £300
- Mini Bolt
 - Potential day will be day after 2023 Blakedown Bolt (SC to speak to Alan)
- Coffee and cake for new parents – about 20 people attended – success
- Autumn Social Saturday 8th October
 - Currently have 58 people attending (ST to liaise re payment with The Swan)
 - This is a non-profit making event
 - £5 to the Swan per person
 - £200 for the DJ
 - Agreement that we will pay for 60 tickets regardless if any more sold as the Swan have reserved the night for us
 - Decision that people can turn up on the night but will have to pay £5 for admission (this will not include food)
- School Disco 19th October

- £4 per ticket
- 3rd party coming in – DBS checked, cost £150
- KS1 = 4.45-5.45pm
- KS2 = 6-7pm
- Will need 4 helpers for each key stage – volunteers please
- Bags2school
 - 18th November 2022
 - 24th March 2023
- Christmas Events
 - Dress down day in exchange for bottle / chocolates / sweet treat for tombola
 - Friday 2nd December
 - Festive Fair including Santa’s Grotto (scaled down, just Santa, no elves/activities)
 - Friday 2nd December
 - Breakfast with Santa
 - Saturday 3rd December – Ian Shrimplin Head Elf
 - Christmas Cards
 - ? Feasible before October Half Term (? Cauliflower cards an option – AR to research ASAP and feedback)
 - ? volunteers coming in and helping children in lunchtime
 - Christmas Movie Night
 - Thursday 15th December – straight after school including popcorn and hot chocolate
 - Christmas Sleigh
 - 20th and 21st December (Blakedown and Hagley)
 - Christmas Nativity – Reception, Y1, Y2 (2 performances)
 - Possibly 14th December
- Additional funding streams
 - Norman Dawson fund (didn’t receive original application according to them – JD will re-submit this)
 - Parish Council – JD has requested additional funds from them – they have a meeting coming up soon
- Other ideas for 2022/2023 – to be discussed at next meeting
 - Quiz Night
 - Family Bingo
 - Silent Disco / BlakeFest
- Spending of school funds & subscriptions
 - HBB to ask School Finance Officer to send invoices to HC and confirm which ones need paying
 - HBB to look at where she’d like additional funding to be spent
 - One option is new tablets to support learning in classrooms

- The PTA are keen to support the development of the back field outdoor play area or playground as a long term fundraising project
 - HBB will look into ideas for this

- Special thanks
 - Lucy Brittain and Summer Corbett – second hand uniform sales
 - Hannah Checketts –many hours spent since taking over as treasurer due to complexities from the bank which have been resolved now moving forward
 - Christian – Disco
 - Jacqui Ure– Bags2School
 - PTA Committee

- AOB
 - Whether PTA volunteers can be / need to be DBS checked
 - Have a list of volunteers who can help and are DBS checked
 - Is this something that can be supported by the school?
 - HBB / JD to look into DBS checks (? 2 hours per month in school for committee members)
 - Have a list of volunteers who have first aid training who may be able to help at events.

- Date of the next meeting
 - HBB to confirm dates for the academic year 2022/2023